

Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>

Assistant

Despre mine

MS Word. Google Docs. CRM. 1C.

Experiența profesională

Language school administrator · BKC-International House · Moscow

Ianuarie 2023 - Mai 2023 · 4 luni

Welcoming students and clients. Provide to addressing clients sufficient information, support in course choice.

Client manager · JSC "Sirena-Travel" · Moscow

Octombrie 2013 - Aprilie 2017 · 3 ani 7 luni

Providing knowledge and consultancy on IT products to clients. Clients database daily update, editing different kinds of reports. Customer support on daily basis. Exhibitor attending various events. Key clients support.

Schedule manager · Aviation

Iulie 1996 - Ianuarie 2005 · 8 ani 7 luni

Handling of schedule, aircraft rotation chart on daily, weekly and monthly basis. Dealing with a number of agreements covering a variety of air industry aspects.

Studii: Superioare

State Pedagogical Institute, Izmail




Absolvit în: 1996

Facultatea: Foreign languages

Specialitatea: Teacher

Cursuri, training-uri

IATA Scheduling Workshop

-  50 ani
-  Feminin
-  Chișinău
-  **18 000 MDL**

Preferințe

- Full-time

Limbi

- **Română** · Nu cunosc
- **Rusă** · Fluent
- **Engleză** · Fluent
- **Germană** · Elementar

Absolvit în 1999
Organizator: IATA

OAG Schedule

Absolvit în 2001
Organizator: OAG Links, London